



WEST SYDNEY WOLVES BASKETBALL ASSOCIATION COURT SUPERVISOR

The Court Supervisor at any venue acts on behalf of the NSW Basketball Events Department.

1. To coordinate the proceedings of the competition. This person is to make sure that all games are running to schedule in accordance with the rules and regulations. The Competition Manual and its contents should be accessible to the Court Supervisor at the Venue when games are in operation.
2. That the score sheets and summary sheets are completed at the time of collection and results are updated on line.
3. To liaise with the officials in attendance such as the Referees, Bench Official Coordinator and Medical Officials.
4. To ensure that the venue has replacement equipment in case of a breakdown and those repairs are carried out as quickly as possible.
5. To ensure that all courts have a visible twenty-four second device if required.
6. To ensure any Zone Complaints and Game Complaints are addressed by the appropriate person.
7. To supply a copy of the scoresheet to the competing teams at the end of their game.
8. At the conclusion of the match the Home Association or appointed supervisor must ensure that the scoresheet is duly completed:
 - a. Checking that the correct team name is listed as the winning team.
 - b. Ensuring that any players who did not participate in the match are removed from the scoresheet.
 - c. Check that the Game Summary adds and is attached to the scoresheet.
 - d. Any other official report forms that ensure from the said match are attached to the original scoresheet.
 - e. Provide copies of the completed document to both team coaches.
9. Update results on line, via Sports TG by the end of the day's competition as per BNSW fixtures.
10. Ensure that the original results documents are directed to the Basketball NSW Office, to reach the office by no later than the Tuesday after the matches are played.
11. Where an incident occurs during a match resulting in an official indicating that a report could be lodged the home court or appointed supervisor should ensure that the person or persons involved team or home association are notified if the person or persons remain in the facility so as to receive any reports and notifications that may ensue.



12. To notify the reporting officials that they must submit in writing an official written report of the incident.
13. Ensure that all associated reports resulting from these games are completed correctly. To ensure that all parties receive the appropriate copies of any completed report forms prior to leaving the facility, where the reported person has left the facility the report form is to be handed to an official of the reported persons team or Association. If there is no one remaining at the facility it is imperative that the completed report form clearly indicate that the reported person has not been provided with the document.
14. To ensure that West Sydney Wolves Basketball Association are notified by phone or text immediately after the game in question of any report lodged, where the reported person has not been provided with a copy of the report form must be clearly indicated on the report form.
15. Take appropriate action, using the BNSW Zero Tolerance procedures, when an incident or a complaint occurs. All Zero Tolerance or Member Protection issues must be brought to the attention of West Sydney Wolves Basketball Association – Attn: Marvin Bayer or Jenny Boutros.

All Court and Referee Supervisors representing BNSW are required to attend, either in person, or electronically a Zero Tolerance and Sports Rage management and guideline workshop facilitated by Basketball NSW each year.

Originals of all documentation (original report forms, scoresheets and any other official material) concerning the match in question to be directed to the Basketball NSW Office by the fastest, most expedient method.

SIGNED AND APPROVE BY

Ronnie Khalil
Chief Executive Officer
West Sydney Wolves Basketball Association